Q: What is Student Support Services?
A: SSS is a federally funded program that serves 250 disadvantaged students to help them succeed in higher education. For further information check out our website at http://www.sas.calpoly.edu/sss.

Q: Are there any other job opportunities besides tutoring?
A: Yes, every Spring Quarter we hire peer mentors for the new academic year to mentor our incoming freshman students. The hours are flexible, you set your own schedule, and the hourly pay is $10.50. You can find more information at Mustang Jobs in the Spring Quarter or email us at sss@calpoly.edu about when the position will be posted.

Q: How many hours can I tutor a week?
A: 2-10 hours a week is fine, anything over would have to be approved by a supervisor.

Q: Does the tutoring schedule need to be consistent?
A: Yes, we would like to know that you are tutoring the same days and times every week. If you have a week where you need to adjust hours due to other pressing matters then feel free to. Supervisor approval is not needed, but please give the tutored student advance notice.

Q: Do I have assigned tutoring hours?
A: No, you set your own hours that works for you and the student being tutored.

Q: What do I do during my tutoring sessions?
A: Work out a tutoring plan with the student and ask them what they are looking for out of tutoring.

Q: Do I still get paid if my student doesn’t show up without giving me prior notice?
A: You can get paid for a quarter of the hour. You should not have to wait longer than 15 minutes for your student without proper communication.

Q: When will my electronic time card be available?
A: Please allow us a week to set that up with payroll, if you do not have access yet then please notify us at sss@calpoly.edu and we will work with payroll to get that fixed. In the meantime please fill out a paper time card titled “Cal Poly Corporation Student Late Timecard”, which can be found at this link. (http://www.calpolycorporation.org/docs/#payroll)

Q: When do I get paid?
A: Your timecard is due every 2 weeks and you get paid the following Friday.

Q: Where do I pick up my paychecks?
A: At the Cal Poly Corporation Building (Bldg. 15)

Q: Am I going to tutor the rest of the academic year?
A: You will have priority to tutor once you have become an active tutor AND as long as there is a student that needs a tutor for a course that you specialize in the following quarters.

Q: What if I can tutor in multiple courses than the one being asked?
A: Great! Let us know by emailing us at sss@calpoly.edu to tell us what courses you can strongly tutor in.